

6. How would you use the grant? Please provide a detailed breakdown of expenditure and include quotes.

You will need to provide a detailed breakdown of expenditure for your project and should provide quotes for any equipment and materials you wish to purchase. We have included an example below as a guide.

A Parents, Staff and Friends Association of a secondary school in a Neighbourhood Renewal Fund area want to set up a maths revision group to help children prepare for their SATs, it will be attended by children and their parents, which will enable parents to be actively involved in their children's education. They also want to take the children and their parents on an educational visit to Magna, in Rotherham. They are asking for a total of £1,768.34. Which is broken down as follows:

Item	Description	Cost
Wages	To employ a tutor for one hour 30 minutes a week for twelve weeks at £25 per hour	Total cost of £450
Room Hire	To hire a room at the local community centre and use of their computer facilities	£15 per session a total of £180
Notebooks and pens	Twenty notebooks at £1.99 each and 40 pens for £11.99; see attached quotes.	Total cost of £51.79
SATs revision books	10 sets of Maths SATs revision books; see attached quotes.	Total cost of £99.80
Course materials	Photocopying and production costs by the tutor and printing costs at the centre.	£100
Refreshments	£1 per person for 20 people for the twelve weeks they are on the course.	£240

Coach hire	To hire a 50-seater coach to go to Magna; see attached quote from xxx travel	£285
Admission costs to Magna	35 children at £6.50 each and 15 adults at £7.95 each, we will be taking siblings along	£346.75
Volunteer expenses	Lunch costs for three volunteers whilst on the trip to Magna.	£15
Total		£1,768.34

Groups contribution to the project

The project would giving their time in kind to arrange the course and the trip to Magna and will cover the cost of publicity; most this will be done through the school.

Please note that the costs and project above are for representation only and may not reflect the actual cost of undertaking a similar such project and may not be funded by the Hull Community Investment Fund Panel.